

COUNCIL ON AGING MINUTES SEPTEMBER 14, 2016

Present: Council on Aging Members: Ernie Cornelssen, Mary Gaffney, Jean Nousse, David Egel, Jack Jordan, Council on Aging Director Lynne Waterman and Outreach Coordinator Darlene Perkins.

Also Present: Catherine Laurent, DPW Director

Absent: Virginia McIntyre, Norah McCormick, Marijo Gorney, Irving Goldberg

Chairman Ernie Cornelssen opened the meeting at 8:35 a.m.

APPROVAL OF MINUTES - August 10, 2016

Motion: David Egel moved to approve the minutes of August 10, 2016, seconded by Mary Gaffney. Vote 5-0

Public Comments

COMMUNICATIONS AND CORRESPONDENCE

DIRECTOR'S REPORT

Director Lynne Waterman distributed her report for the month of August. The Director highlighted she met with several leaders of various ongoing activities. The Director has planned several new activities for the fall and is handling these responsibilities until a new activity coordinator is hired.

The Director stated the lift on the CCRTA van was repaired. The Director and Outreach Coordinator met with the van drivers at their monthly meeting. She noted one of the van drivers conducted an outreach presentation at one of the local senior housing sites.

The Director reviewed various building repairs and maintenance for the month.

The Director reviewed staff coverage and training and scheduled a staff training to be conducted by MIIA in November. She thanked the Council on Aging members who are assisting while the department is short staffed.

The Director and Volunteer Coordinator completed the review of the staff's use of volunteers, planned a volunteer focus group and scheduled two future volunteer trainings.

The Director listed several meetings she attended. She noted she and the Outreach Coordinator participated in the Mashpee Police Department's first annual Night Out community event. The Director and Outreach Coordinator completed the annual SGA report and submitted it to the State Executive Office of Elder Affairs.

The Director noted her goals are to train the Activity Coordinator and prepare the FY 2018 budget.

Motion: Jack Jordan moved to accept the Director's report, seconded by Jean Nousse. Vote unanimous 5-0

TREASURER'S REPORT

Director Waterman distributed the budget report for the month of August and reviewed the numbers with the members.

Motion: Jean Nousse moved to accept the Treasurer's Report, seconded by David Egel. Vote unanimous 5 -0

OUTREACH COORDINATOR'S REPORT

The Outreach Coordinator distributed her report for the month of August. The Outreach Coordinator highlighted the number of home visits, transportation needs, and friendly visitors. The Coordinator met with the domestic violence officer from the Mashpee Police department.

The Outreach Coordinator meets monthly with volunteers. 11 Mashpee residents turned 90+ and received flowers. The Outreach Coordinator reviewed the meetings she attended. She attended the Police Night Out Event and commented on what a great event it was.

Motion: David Egel moved to accept the Outreach Coordinator's Report, seconded by Mary Gaffney. Vote unanimous 5-0

DISCUSSION – DPW DIRECTOR CATHERINE LAURENT

Catherine Laurent, DPW Director, discussed heating and cooling system and answered questions from the board members.

VOLUNTEER COORDINATOR REPORT

Director Waterman distributed the volunteer coordinator report for August and briefly reviewed it.

Motion: Jack Jordan moved to accept the Volunteer Coordinator Report, seconded by Jean Nousse. Vote unanimous 5-0

ACTIVITY COORDINATOR REPORT

No Report

Old Business

None

New Business

Ad Hoc Committees

Mary Gaffney stated that the Council Members need to be aware that subcommittees might be considered public meetings and meetings may have to be posted.

Focus Group/Volunteer Program.

The Director spoke about the focus group regarding the volunteer program . She asked if any of the board members wished to be part of the group. Ernie Cornelssen and Jean Nousse volunteered to sit on the group.

Massachusetts Councils on Aging/Executive Office of Elder Affairs

The Director noted the MCOA job seekers group will be meeting at the senior center starting in October.

The Chair commented on the Executive Office of Elder Affairs training for the board members and he stated he would contact the State regarding this training.

Motion: Jack Jordan moved to adjourn, seconded by David Egel. Vote unanimous. 5-0

Meeting adjourned 9:45 a.m.

Respectfully Submitted,
Judy Daigneault, Recording Secretary